

The Government of the District of Columbia is seeking an Associate Director (AD). The position is located in the Infrastructure Project Management Administration, District Department of Transportation.

This position serves as Chief Transportation Engineer, responsible for the technical and administrative direction and implementation of the Department's engineering programs. The work consists of short and long- range planning, engineering design, testing and evaluation of equipment, materials and systems; construction inspection and contract administration.

The incumbent develops and implements multiple capital and operational improvement projects for the Department. The incumbent also coordinates activities of engineering staff and the Department's overall capital programs with other functional units and financial programs, ensuring overall cohesiveness among functional units and the engineering staff which support these efforts.

The AD makes specific recommendations to the Director regarding the allocation and obligation of various project funds, planning for specific infrastructure repair and construction projects, have oversight for the administration of contracts and field operations, guide the project teams and interface closely with other national, regional and local transportation.

Coordinates project activities with other Department functions, other District government agencies and department, adjoining suburban jurisdictions, with other organizations in the service area.

Attends senior staff meetings, conferences and workshops and serves as the engineering expert. Holds regular and special staff meetings keeping staff informed and discussing and resolving problems, motivating staff and discussing achievements and projections.

All applicants must respond specifically to the shown below ranking factors:

#### Ranking Factors

- Knowledge of the mission and objectives of state/local departments of transportation in general and the District Department of Transportation [DDOT] in particular.
- Mastery of knowledge of the principles and practices of civil engineering theory and application to the design, engineering, construction, land and research management.
- Experience diagnosing complex business situations, and developing creative, and effective, project approaches to address problems.
- A demonstrated track record of superior decision-making in high pressure settings.
- Superior communication skills, including experience presenting technical information to non-technical audiences.

The ideal candidate should possess a bachelor's degree from an accredited university or college, have expertise in interpreting and applying relevant laws, statutes, and regulations associated with DDOT, as well as experience in managing personnel and resources.

The ideal candidate must be a registered Professional Engineer in the District of Columbia or have the ability to gain certification in the first twelve months of employment.

#### **Salary Range: \$103,000 to \$154,500**

This position requires that the selected individual to become a domiciliary of the District of Columbia.

The selected individual must either: (1) be a domiciliary of the District of Columbia at the time of appointment and maintain such domicile during the period of the appointment; or (2) become a domiciliary of the District of Columbia within 180 days of the date of the appointment and maintain such domicile during the period of the appointment.

Interested individuals should remit a cover letter addressing the satisfactory requirements of the position, as well as a resume and salary history to:

Mr. Michael D. Scott  
Human Resource Specialist  
DC Department of Human Resources  
441 4th Street, NW, Suite 850 North  
Washington, DC 20001  
Or by email. ([michael.scott2@dc.gov](mailto:michael.scott2@dc.gov))

ONLY INDIVIDUALS WHO MEET MINIMUM QUALIFICATIONS WILL BE CONTACTED.

The District of Columbia government is an equal opportunity employer.

In accordance with the DC Human Rights Act of 1977, as amended, DC Official Code § 2-1401.01 et seq., (the Act) the District government does not discriminate on the basis of actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

**Drug-Free Workplace:** Pursuant to the requirements of the Drug-Free Workplace Act of 1988, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

This is an Excepted Service appointment. Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government's retirement plan.

Official job offers are made by the Department of Human Resources only.